

NEIGHBORHOOD DEVELOPMENT FUND
Not-for-Profit Request

DATE: March 20, 2006

TO: Appropriations Committee

FROM: **Council Member Tandy**

RE: Request for Neighborhood Development Fund to be considered by the Appropriations Committee.

I have reviewed the attached Proposal in the amount of \$ 2400 through the Metro Council to JCPS Education Foundation for the Key Club Child Safety Fair and have found it complete and within our guidelines. I/We have read the organization's statement of public purpose to be furthered by the funds requested and I/We agree that the public purpose is legitimate. I/We have also completed the disclosure section below.

Please add this Grant Proposal Agreement to the agenda of the next Appropriations Committee Meeting.

Tandy Tandy \$1,000
Signature of Council Member

Vicki D. Welch \$500.00
Signature of Council Member

Elmer L. Oliver \$400
Signature of Council Member

Signature of Council Member

James H. White \$200.00
Signature of Council Member

Signature of Council Member

Rick Blackwell \$300
Signature of Council Member

Signature of Council Member

DISCLOSURE

List below any relation you have with the organization requesting the grant (your, your family, your legislative assistant or any city employee to this organization and to any member of the organization's board of directors or their employees.)

Approved by:

Appropriations Committee Chairman

Date

OFFICE OF METRO COUNCIL CLERK
RECEIVED
DATE 3/23/06 TIME: 11:02 AM



SECTION ONE:
DESCRIPTION OF APPLICANT AGENCY/ORGANIZATION

IDENTIFYING INFORMATION

- I. Official Name of Agency/Organization (Agency) as listed with the Kentucky Secretary of State: Jefferson County Public Education Foundation, Inc.
- II. Organization number as listed with the Kentucky Secretary of State: 61-1021128
- III. List any "working" or "does business as" names for organization: Jefferson County Public Education Foundation
- IV. Address of main office: (street and zip + 4) Jaeger Education Center , 502 Wood Road, Louisville, Kentucky 40222
- V. P. O. / mailing address if different: _____ (zip + 4) _____
- VI. Phone # (502) 485-6636 Fax# (502) 485-8986
- VII. E-Mail ljohnso1@jefferson.k12.ky.us
- VIII. **Agency's Legal Signatory/Title**
Name Linda Johnson
Title Director of Develop
- IX. **Contact person responsible f**
A. Name: Linda Johnson, Director of Development
B. Phone # (502) 485-6636 Fax# (502) 485-8986
C. E-Mail ljohnso1@jefferson.k12.ky.us

DESCRIPTION OF AGENCY

- I. Describe your Agency's vision, mission and services:
The Jefferson County Public Education Foundation was established in July 1983 to secure resources for the priority initiatives of the Jefferson County Public Schools not supported by general state funding.
- _____
- _____
- _____
- _____

- II. Total number of Board members 12
- III. Number of Board meetings held to date in current fiscal year 2
- IV. Average attendance at Board meetings 10

FACILITIES

- I. List location(s) and terms (owned, rented, leased, or donated).

A. n/a

B. _____

C. _____

D. _____

- II. Are all facilities handicapped accessible? Yes _____ No _____

- III. If no, please explain:

FINANCIAL INFORMATION

- I. Agency's fiscal year from (month) July 1 to (month) June 30

- II. Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? No _____ Yes x

- III. If yes, please explain. Every 1 Reads Campaign may bring a significant increase to our budget for 2004-2008.

- IV. For the **current fiscal year**, list funds received from Louisville Metro Government, including funds from any department, office, etc. in either the former City of Louisville or Jefferson County.

\$ 10,000 Source: Southern High School Tennis

Courts

\$ 5,070 Source: Family Resource Centers: Okolona, Blake, Blue Lick, Laukhuf, T.T. Knight Middle and Southern High School

\$ 1,459 Source: Minors Lane Family Resource Center

\$ _____ Source: _____

- V. Provide one copy only of each of the following, as appropriate (4 points):
- A. Articles of Incorporation.
 - B. Approved budget or executive summary for your Agency's current fiscal year.
 - C. Proof of IRS 501(C) (3) status, or application for this IRS status, if applicable.
 - D. Staffing structure for entire Agency, including organizational chart.
 - E. Board member list; specify chair, vice-chair, secretary, and treasurer.
 - F. If your Agency is an employer required to have a written Affirmative Action/Equal Employment Opportunity policy: copy of policy.
 - G. If rent/occupancy costs are being requested: copy of the signed lease.
 - H. If program participants have the opportunity to evaluate the services received: one copy each of any forms used.

- VI. List below any relationship any members of your Board of Directors or employees have with any Metro Council Member, Council Member's family, Council Member's staff, or any Louisville Metro Government employee.

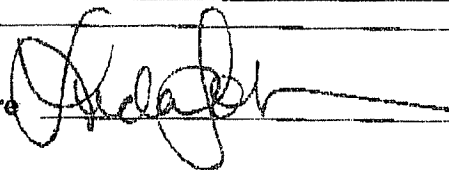
None

- VII. I certify under the penalty of law that the information in this application is accurate to the best of my knowledge. I am aware that my Agency will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am authorized to sign this application for the Agency.

Name of Legal Signatory: (type or print) Linda Johnson

Title: Director of Development, Jefferson County Public Education Foundation

Signature



Date 3 / 20 / 2006

Christian Comprehensive Counseling Inc.

Christian— professing belief in the teachings of Jesus Christ.

Comprehensive—broad in orientation and scope.

Counseling—advise or guide.



Charlene Williams
Executive Director

March 7, 2006

Councilman David Tandy
Fourth District
601 W. Jefferson Street
Louisville, Kentucky 40202



Dear Councilman Tandy,

We would like to thank you for taking the time to meet with us on Monday March 6, 2006. We trust that you will be able to support us with our endeavor as we try to begin the journey of bridging the gap between our youth and our senior citizens.

If you or anyone you know can benefit from our service, please don't hesitate to contact us at 896-6434. We look forward to hearing from you soon, and God bless.

Respectfully,

Charlene Williams

Pc. Donna L. Martin


P.O. Box 19894 - Louisville, Kentucky 40259 - Ph: 502-896-6434 or 502-749-5602 Fax: 502-515-8747
Email: ccinco4u@yahoo.com

A non-profit corporation
Housed in Crescent Hill United Methodist Church



SECTION ONE:
DESCRIPTION OF APPLICANT AGENCY/ORGANIZATION

IDENTIFYING INFORMATION

- I. Official Name of Agency/Organization (Agency) as listed with the Kentucky Secretary of State:
duPont Manual High School Key Club International
- II. Organization number as listed with the Kentucky Secretary of State: 501 C 3
- III. List any "working" or "does business as" names for organization:
duPont Manual High School Key Club
- IV. Address of main office: (street and zip + 4)
120 W. Lee St.
Louisville, KY 40208
- V. P. O. / mailing address if different: _____ (zip + 4) _____
- VI. Phone # (502) 751-0690 Fax# (502) 749-4455
- VII. E-Mail nathaniel7@insightbb.com
- VIII. Agency's Legal Signatory/Title
Name Phyllis Goff 
Title Club Advisor
- IX. Contact person responsible for application:
A. Name: Nathaniel B. Rosenblum
B. Phone # (502) 751-0690 Fax# (502) 749-4455
C. E-Mail nathaniel7@insightbb.com

DESCRIPTION OF AGENCY

- I. Describe your Agency's vision, mission and services:
Vision of Key Club International - "To develop competent,
capable, and caring leaders through the vehicle of service."
- This project's goal is to better educate kids in
our community about child safety.

- II. Total number of Board members 18
- III. Number of Board meetings held to date in current fiscal year 18
- IV. Average attendance at Board meetings 15

FACILITIES

- I. List location(s) and terms (owned, rented, leased, or donated).
- A. duPont Manual High School - Government owned
- B. Waterfoot park Festival Plaza - Rented for Event
- C. _____
- D. _____
- II. Are all facilities handicapped accessible? Yes ✓ No _____
- III. If no, please explain:

FINANCIAL INFORMATION

- I. Agency's fiscal year from (month) June 1 to (month) May 31
- II. Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? No ✓ Yes _____
- III. If yes, please explain.

- IV. For the **current fiscal year**, list funds received from Louisville Metro Government, including funds from any department, office, etc. in either the former City of Louisville or Jefferson County.

\$ _____ Source: None

\$ _____ Source: _____

\$ _____ Source: _____

\$ _____ Source: _____

V. Provide one copy only of each of the following, as appropriate (4 points):

- ☒ A. Articles of Incorporation.
- ☒ B. Approved budget or executive summary for your Agency's current fiscal year.
- ☐ C. Proof of IRS 501(C) (3) status, or application for this IRS status, if applicable.
- ☒ D. Staffing structure for entire Agency, including organizational chart.
- ☒ E. Board member list; specify chair, vice-chair, secretary, and treasurer.
- F. If your Agency is an employer required to have a written Affirmative Action/Equal Employment Opportunity policy: copy of policy.
- G. If rent/occupancy costs are being requested: copy of the signed lease.
- H. If program participants have the opportunity to evaluate the services received: one copy each of any forms used.

VI. List below any relationship any members of your Board of Directors or employees have with any Metro Council Member, Council Member's family, Council Member's staff, or any Louisville Metro Government employee.

None.

VII. I certify under the penalty of law that the information in this application is accurate to the best of my knowledge. I am aware that my Agency will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am authorized to sign this application for the Agency.

Name of Legal Signatory: (type or print) Phyllis Jeff

Title: Key Club Advisor

Signature Phyllis Jeff

Date 3 / 8 / 06

LOUISVILLE METRO COUNCIL
APPLICATION FORM FOR
NEIGHBORHOOD DEVELOPMENT FUNDS
(2005-2006)

Proposed Activity/Need: Community-wide Child Safety Fair

Name of Applicant Agency: duPont Manual High School Key Club

AMOUNT OF FUNDING REQUESTED \$6,000 (from Metro Council)

I. Contact Person responsible for the Activity described in this proposal:

A. Name Nathaniel Rosenblum

B. Title K-12 District Governor

C. Phone # (502) 751-0690 Fax # (502) 749-4455

D. E-mail nathaniel7@insightbb.com

2. If funded, this activity will further which of the major goals of Louisville Metro listed below.

☐ Bringing Us Together

☒ Keeping Us Safe

☐ Promoting Education and Growing Jobs

☐ Enhancing Neighborhoods and Protecting Our "Louisville" Quality of Life

3. If funded, this activity will strengthen (check one):

- ☐ Youth (teenagers, ages 13-19)
☐ Human Services (Citizens with barriers to meeting basic human needs)
☐ Arts/cultural
☒ Neighborhoods
☐ Business Associations
☐ Parks

☒ Community Activities and Events

☐ Other: if you do not believe your proposal fits any of the above, please describe the nature of your request:

Youth, kids (3-9).

4. If approved, Louisville Metro Funds will be used for (check one)

- ☒ Operating Funds (cannot exceed 33% of agency's total budget)
☐ Programming/services/events for direct benefit to community or qualified individuals
☐ Capital equipment (small operating equipment which may be used to benefit the individuals or community being served. (No building or renovations))

5. PROPOSAL DESCRIPTION: Describe how you are going to further one of the four major goals of Louisville Metro Government by this proposal. (See #2)

The purpose of this event is to educate kids about various dangers such as fire, bike, water, medical, and defense safety. Those are just a few of the areas kids will be educated, which will help to keep them safe.

6. Describe the activity being proposed to address the goal.

A child safety fair is being proposed. We have asked for help from various respected community groups to come out and educate kids. We are also giving away 500 helmets and almost 450 Child I.D. Kits.

7. Describe how the funding is to be used. BE SPECIFIC.

Funding will be used to cover event expenses like security, EMS, barricades, Radio Disney (providing entertainment), bicycles to give to kids, permits, port-a-pottos, and copiers (for event promotion).

8. Describe the results/goals for this proposal. How will you know it is successful?

We will know our event is successful when kids are engaged and learning information that can save their lives. We hope that by having this event we can save at least one child's life. If we do just that, the entire event will be worthwhile.

EXPECTATIONS/REQUIREMENTS INCLUDE BUT ARE NOT LIMITED TO:

- a. Participate in post-award training.
- b. Make all program and financial records available to any monitors from Louisville Metro to assure compliance with the approved funding.
- c. Failure to provide the services, programs or projects included in the agreement will result in funds being withheld, or in requirement for reimbursing Louisville Metro.
- d. Return to Louisville Metro of any unexpended funds by July 31, 2006.
- e. Documentation of all expenditures (canceled checks, receipts, paid invoices)

COMPLETE PAGE 3 -BUDGET SUMMARY STATEMENT FOR THIS PROJECT.

STAFF ONLY:

_____ Description of Applicant Agency/Organization Complete

_____ All documentation is attached: 501(c)3 status, Articles of Incorporation, Secretary of State status, EIN (Employer Identification Number)

PROJECT/PROGRAM BUDGET SUMMARY STATEMENT

AGENCY NAME: duPont Manual High School Key Club

Project/Program Name: Child Safety fair

This Project/Program Proposal is # 1 of 1



| REVENUES ANTICIPATED | 2005-2006 | % |
|---|----------------------------|------------------|
| | Round to the nearest \$100 | of Total Revenue |
| Louisville Metro Government Requested of Metro Agency: Metro Council | \$ 6,000 | 33% |
| State of Kentucky | | |
| Federal Government (Including Federal Pass-thru to State) | | |
| United Way | | |
| Fees for Services | | |
| Private Contributions | 4,000 | 22% |
| Interest Income | | |
| Other Sources (Please specify) | | |
| Helmet - In-kind | 3,750 | 21% |
| Child I.D. Kits | 2,500 | 14% |
| Services (dumpster, electrician, radio) | 2,000 | 10% |
| TOTAL REVENUES | \$ 18,250 | 100% |

| OPERATING EXPENSES | | |
|--|-----------|-------------|
| Personnel (including all fringes) | | |
| Operating (Contractual and Supplies) | 1,000 | 5% |
| Capital Equipment (Small Operating Equipment) | 0.00 | |
| Event Day Expenses | 17,250 | 95% |
| TOTAL EXPENDITURES | \$ | 100% |

| | |
|--|---------------------------------|
| Value of in-kind assets, such as donated space, supplies, use of equipment, etc. | \$ 8,250 (included in revenues) |
| Value of volunteer services and how computed: 100 Volunteers X \$10 per hour X 5 hours (theoretically) | \$ 5,000 |

DuPont Manual High School Key Club
Bylaws
As of June 15, 2004

Article I: Name

Section 1: The name of this organization shall be the Key Club of duPont Manual High School.

Article II: Organization

Section 1: Its form of organization, its ideal, and its purpose shall be similar to those of the Kiwanis of Louisville.

Section 2: It shall be sponsored by, but not part of, the Kiwanis Club of Louisville.

Article III: Objectives and Activities

Shall mirror those of Key Club International.

Article IV: Motto

Shall mirror that of Key Club International.

Article V: Membership

Section 1: Membership shall be limited to the high school students as apportioned from senior, junior, sophomore, and freshman classes. All members must possess the qualifications prescribed by Article VI, Section 1 of the Constitution of Key Club International.

Section 2: Those scholastically qualified students as prescribed in Section 1 of this Article, of their respective classes interested in service, with good character and leadership abilities, and so certified by the principal, shall be eligible for membership.

Section 3: Subject to review and approval by the advisor, the Board of Directors shall have the power to suspend a member for unbecoming behavior. Unbecoming behavior includes: non-attendance at meetings without an excuse; cheating and/or plagiarism; failure to observe the Zero Tolerance policy; failure to attend class (i.e. cutting class or school); or behavior that causes the student to be suspended from school or placed in ISAP. A second offense shall result in the termination of membership. ~~A member may also be placed on probation for failure to meet service point or money point requirements.~~

Section 4: Members are expected to strive to maintain a grade point average of at least 2.0, and officers are required to have a grade point average of 2.8 every six weeks. Failure of officers to meet these requirements will result in a six-week academic probation, after which the officer shall be terminated, if grades do not improve.

Section 5: When organizing a new Key Club, the sponsoring Kiwanis committee shall ask the proper school official of the high school to recommend, using criteria suggested in Sections 1 and 2 of the Article, a list of students he/she believes would be qualified to become a member.

Section 6: A Requirement of Membership letter is to be signed by each prospective member and their parent(s)/guardian(s). This will include service, fundraising, and attendance requirements. A prospective member must turn in the Requirement for Membership letter, which includes the explanation of being in "Good Standing." They must also have a complete application, fundraising permission slip, member survey, and dues paid to join.

Section 7: A service point is an hour of service in a volunteering position. In donation drives, the Board of Directors shall define the quantity of needed donations to equal a service point. A money point is defined as a \$15 earning for the club. This can either be earned by the profit from fundraising activities, or by purchasing them for \$15 each. **A member will be placed on probation for failure to meet service point or money point requirements.**

Section 8:

A: Definition of Good Standing: A member must have earned the required 15 hours of service by the December cut-off day and the rest of the required 30 by September 1st of the following school year to be eligible to rejoin. The member must also have at least 2 money points by the December cut-off date, and earned a total of three money points by September 1st of the following school year to be eligible to rejoin the next year. Of the 5 required money points for a letter, the 5th may be earned by performing charitable fundraising. No matter when in the year it is earned, the charity money point will be counted as the final money point for the requirements of a letter.

B: Any member not in good standing after the first semester of membership shall receive a probation notification letter within 7 days after the deadline. This probation period shall last for a 2-week period, as defined by the Board of Directors, which will be explained in the probation letter. If, after the probation period, the member on probation has not meet the requirements, then the member will be expelled from the club. Exemptions will only be made for 1st year members, which, if terminated for not meeting requirements, will be allowed to rejoin at the beginning of the next year.

Section 9: Efforts should be made to maintain an equitable balance between the classes.

Section 10: Members shall receive service points for service performed in the proportion of one service point for each hour of service. ~~Service signed up for may be excused 24 hours prior to the event without losing points.~~ Without a 24-hour notice or substitute, the number of hours, which would have been service points, shall become negative service points (i.e. the number of hours you would have received from the project will be subtracted from your service total). Extreme circumstances will be judged by the advisor. **Projects that require a certain amount of people in attendance will be designated as such by the Project/Committee Chair. Nonattendance to designated projects will only be excused if 24 hours notice prior to the event and a substitute is provided. Nonattendance of service projects without this designation will be excused with 24 hours notice prior to the event without losing points.**

Section 11: Of the 50 service hours required for a letter, 15 must be earned by a club-sponsored activity. These include Cochran tutoring, Red Cross, PTSA, K-Kids, Builders, Kiwanis, or any service opportunities advertised at weekly general meetings. At least a single club sponsored service opportunity must be completed by the December cut-off date. The other 35 hours required for a letter may be obtained from appropriate school or community service. This must be service that is not paid for, and must be outside of school hours. Service done for religious bodies will only be acceptable if the specific religion does not call for the service to be done (teaching Sunday School is acceptable, while serving Communion is not). No more than 15 hours will be accepted from a single source

Section 12: Members must attend 50% of the general club meetings to remain in good standing and to be eligible for a service letter. All elected board members must clear all absences (from both board and general meetings) with the head advisor (i.e. Ms.Goff)

Section 13: As of August 2004, any member terminated from the club once will not be allowed to rejoin unless special consideration and approval is given by the Board of Directors.

Article VI: Officers

Section 1: There shall be a Board of Directors composed of executive officers, auxiliary officers, class representatives, and committee chairpersons. Only executive officers, auxiliary officers, and class representatives shall be voting positions. Positions on the Board of Directors shall serve one year or until their successors are installed.

Section 2: Executive officers shall be the President, Vice-President, Secretary, and the Treasurer. These offices shall comprise the Executive Board. Their duties are as follows:

A: President: Leads meetings making sure there is a program and agenda. Meets with the advisor to go over the agenda the day before the meeting. Sits on all committees. Chairs the President's Project. Represents the club as a delegate at division, district, and international meetings as President-elect. They vote only in such cases, as there is a tie. The president makes assignments for appointed officers subject to approval of the board.

B: Vice President: Stands in for the President whenever the President can not be present. Responsible for committee structure, service points, attendance, membership drive, and MEP.

C: Secretary: Takes minutes at all meetings (including board meetings). Responsible for monthly reports, weekly memos, club correspondence, club calendar, and club records.

D: Treasurer: Collects and handles all money brought in by the club (i.e. fundraising, dues, collection, etc.). Shall send membership list and fees to District and International by October 11th of each year. This will be an appointed position. Those interested should make their intentions known to the board and the advisor and should serve on the Fundraising committee.

Section 3: Auxiliary officers shall be the Historian, the assistant to the Treasurer (as needed), and the 2nd Vice President (as needed). These positions shall be elected or appointed. The auxiliary offices shall be voting positions. Their duties are as follows:

A: Historian: To record all club events on appropriate media, and compile them into scrapbooks, at the request of the Board of Directors.

B: Assistant Treasurer: To assist the Treasurer when needed.

C: 2nd Vice-President: To assist the Vice-President when needed.

D: The immediate Past President shall occupy a seat on the board in the event that he/she is still a student at duPont Manual High School.

E: Any members of the club that sit on District or International boards shall occupy a seat on the auxiliary board.

Section 4: A representative from each class shall be elected (or appointed in the case of replacement). The duties of the class representatives will be determined by the Executive Board each year.

Section 5: The duties of the officers shall be such as are usually performed by similar office holders and as outlined by Club materials on Key Clubs: KC #6 Duties of Club Officers.

Section 6: The Board of Directors shall approve a budget, approve all bills, take counsel with committees, discipline members, review and report to the Kiwanis the performance of the club officers and perform such other duties that shall be referred to it by the club, in compliance with these Bylaws and the requirements of the Key Club International.

Section 7: All action by the club and the Board of Directors shall be subjected to the approval of the principal and Kiwanis committee. The Board of Directors shall meet weekly at a time and place selected by the board.

Section 8: Any general member may recommend the removal of a club officer from the Board of Directors. The Board of Directors shall hold a meeting in which the officer in question will be heard. If approved, the recommendation shall be presented to the club on by a 2/3 vote of quorum. In the event any officer should be removed from office, the officer shall be notified in writing by the president and the advisor. If for any reason, the president does not wish to remove the officer in question, the faculty advisor and/or Kiwanis advisor shall act in lieu of the President.

Section 9: An officer that violates the zero tolerance policy or unbecoming behavior (see Section 3: shall be removed from office for a first offence and placed on 6 weeks club probation. A second offence will result in removal from club. They shall be barred from running for an elected position (local, district, and international) for the administrative year in which the act was committed.

Section 9-10: Any officer who misses 3 meetings unexcused, board or general can be removed from office for non-attendance. After two missed meetings, the officer shall be officially warned notified. After a third missed meeting the officer and shall meet with the Executive Board and Advisors to discuss a course of action. After a third missed meeting the officer shall be removed form office.

Section 11: An officer is tardy as defined by an excess of 5 minuets. A tardy will become an absence if an officer misses more than ½ the board meeting.

~~Section 10-12:~~ A week in advance, by a 2/3 vote of the Board of Directors, the board meeting may be cancelled or the date changed.

~~Section 11-13:~~ All outgoing documents and letters must be approved by the Advisor before being sent out.

Article VIII: Election of Officers

Section 1: Election of the new officers (President, Vice-President, Secretary, Class Representatives, and Historian) shall be held at a meeting in February and the new officers shall take office in May. The Kiwanis shall conduct the election.

Section 2: Candidates for office must have joined in the fall of that school year to run for office and comply with the qualifications for officers. They must be a member of good standing at the time of their intent to run for office. The position of President requires candidates to have held an office the previous year.

Section 3: In the event of the tie, only the President will be notified to break the tie.

Section 4: Election of the Class Representatives shall be held at the same time and in the same manner as the executive board, except for the election of the Freshman Board Representative, which shall be held in the last meeting in October.

Section 5: All officers and representatives who are members in good standing shall be eligible for re-election. **If a member violates the zero tolerance policy, they shall be banned from running for an elected position (local, district, and international) for the administrative year in which the act was committed.**

Section 6: In the case that there is not an eligible candidate to run for the office of president, one will be appointed by the Advisor and the Executive Board.

Article VII: Meetings

Section 1: The club shall hold regular weekly meetings at such time and place that shall be determined by the club with the approval of the principal.

Article IX: Committees

Section 1: There shall be at least the following standing committees that shall report to the President or Vice-President:

| | |
|------------------------|---------------------------|
| K-Relations | Louisville Science Center |
| Programs | PTSA |
| Projects | Ronald McDonald |
| Public Relations | Service Learning |
| Social | Red Cross/Blood Drive |
| Old Louisville | Recycling/Environment |
| Teacher Appreciation | Eldercare |
| Membership | Adopt-a-Child |
| Major Emphasis | Tutoring/Education |
| Cultural Diversity | Civic |
| Charitable Fundraising | Worldwide Service/ UNICEF |

Section 2: In addition, there shall be a Fundraising committee responsible to the Treasurer, a Scrapbook committee responsible to the Historian, and an Interclub committee responsible to the President.

Article X: Annual Dues

Section 1: Annual dues shall be \$25 per member, which is the sum of \$6.50 for District dues, \$6.50 for International dues, \$6.50 for club dues (of which \$2.50 will be used for membership booklets and pins), \$2 for Adopt-a Child, and \$1 for Ronald McDonald House.

Article XI: Amendments

Section 1: Amendments to these bylaws shall be proposed and discussed at a meeting of the board or a club meeting but in order to be adopted, the proposed amendments must be voted on by a 2/3 vote of the Board of Directors, or simply a majority vote of the members at the next meeting.

Section 2: The members shall be notified in writing of any amendment changes. The membership is represented by its elected board.

Article XII: Conventions

Section 1: In order to attend District or International convention, one must be a member in good standing. In addition, one must also have 20 service points to attend the District convention and 25 service points to attend the International convention.

Section 2: The President-elect and Vice-President shall serve as the club delegates at all Division, District, and International convention. In the event that the President-elect and/or Vice-President are unable to serve as delegates, the Secretary and then the Treasurer shall fill the position(s). If any position remains open, the advisor shall select the delegates subject to the approval of the Board of Directors.

Article XIII: Special Organization

A family support organization shall consist of parents/guardians and/or other adults who are Kiwanians and wish to help the Key Club with various service, fundraising, and social activities.

| <u>Key Club duPont Manual High School Board</u> | | <u>Child Safety Fair</u> |
|--|--|-----------------------------------|
| Ifeatu Okafor-President | | Nathaniel Rosenblum- Co-Chair |
| Grace Greenwell-Vice-President | | Grace Greenwell- Co-Chair |
| Abby Woehrle-Secretary | | Abby Woehrle-Secretary |
| Wesley Becker-Treasurer | | Wesley Becker-Treasurer |
| Historian-Susana Kim | | Advsiar- Ms. Phyllis Goff |
| Records-Amanda Fairfax | | Asst. Advisor- Dr. David Crawford |
| Christina Garruto- Senior Bd. Rep. | | |
| Brady Yocom-Junior Bd. Rep | | |
| Emily Cornett- Sophomore Bd. Rep | | |
| Vanessa Omeokachie-Freshman Bd. Rep | | |
| Sarah Heine-Kiwanis Liason | | |
| Taylor Naiser-Business Manager | | |
| Nick Fishman-Webmaster | | |
| Nathaniel Rosenblum-KY-TN District Governor | | |
| Ahmed Awadallah-KY-TN District Bulletin Editor | | |
| Helen Hua-KY-TN Lt. Governor | | |
| Advsiar- Ms. Phyllis Goff | | |
| Asst. Advisor- Dr. David Crawford | | |

| | |
|----------------------------|--------------|
| Child Safety Budget | |
| Incoming | |
| Metro Council | 6000 |
| Private Donations | 4000 |
| In-Kind Donations | 8250 |
| | |
| Total | 18250 |
| | |
| | |
| | |
| Outgoing | |
| EMS | 500 |
| Security | 600 |
| Port-o-lets | 200 |
| Stamps | 100 |
| Misc | 905 |
| Permits | 45 |
| Banner | 250 |
| Barricades | 300 |
| Copies | 500 |
| Stage | 400 |
| Electrician | 300 |
| Helmets | 3750 |
| Slide/Fun | 300 |
| Tents/Tables | 200 |
| Bicycles | 3000 |
| Security Desposit | 1250 |
| Dumpster | 250 |
| Trash Collect | 200 |
| Waterfront Park | 500 |
| Radio Disney | 1800 |
| Child ID Kits | 2500 |
| Truck Rental | 300 |
| Parking Lot | 100 |

Total 18,250

DuPont Manual High School

120 West Lee Street
Louisville, Kentucky 40208
(502) 485-8241
Fax (502) 485-8035



March 8, 2006

Louisville Metro Council:

This letter is to certify that duPont Manual High School located at 120 W. Lee St., Louisville, KY 40208 is a 501 C 3 not-for-profit organization. Our federal tax ID number is 61-6001316W which will certify this. Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Dana Wilson", with a horizontal line above it.

Dana Wilson

Bookkeeper

duPont Manual High School

Internal Revenue Service
District Director

Tax Exemption Letter
Department of the Treasury

Date:

JUL 19 1983

Employer Identification Number:

61-1021128

Accounting Period Ending:

June 30

Form 990 Required: ☒ Yes ☐ No

Jefferson County Public Education
Foundation, Inc.
416 West Jefferson
Louisville, KY 40202

Person to Contact

Marilyn Miller

Contact Telephone Number:

(513) 684-3578

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(3).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

Generally, you are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. If you have paid FICA taxes without filing the waiver, you should contact us. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

The box checked in the heading of this letter shows whether you must file Form 990, Return of Organization Exempt from Income tax. If Yes is checked, you are required to file Form 990 only if your gross receipts each year are normally more than \$10,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

(over)

P.O. Box 2308, Cincinnati, Ohio 45201

Letter 947(DO) (3-

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

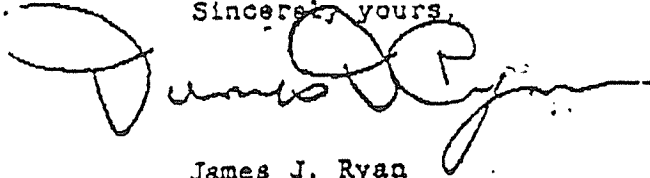
You need an employer identification number even if you have no employees..

If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely, yours,



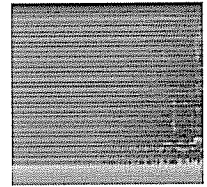
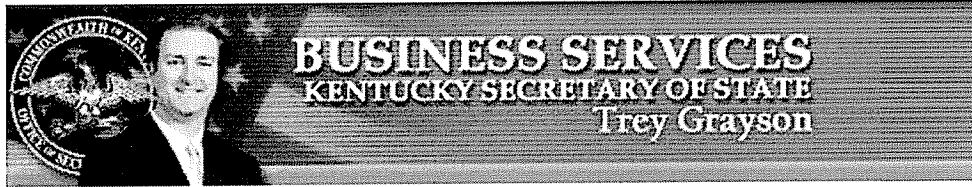
James J. Ryan
District Director

This supersedes our letter of July 1, 1983 in which we classified your non-private foundation status under section 509(a)(1) and 170 (b)(1)(A)(vi).

For tax years ending on or after December 31, 1982, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000, instead of \$10,000 as indicated above.

Beginning January 1, 1984, unless specifically excepted, you must pay taxes under the Federal Insurance Contributions Act (social security taxes) for each employee who is paid \$100 or more in a calendar year.

cc: G. Alexander Hamilton
Wyatt, Tarrant & Combs
Citizens Plaza
Louisville, KY 40202


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| | |
|-----------------------------|---|
| Organization Number | 0175787 |
| Name | JEFFERSON COUNTY PUBLIC EDUCATION FOUNDATION, INC. |
| Profit or Non-Profit | N - Non-profit |
| Company Type | KCO - Kentucky Corporation |
| Status | A - Active |
| Standing | G - Good |
| State | KY |
| File Date | 3/14/1983 |
| Organization Date | 3/14/1983 |
| Last Annual Report | 3/7/2006 |
| Principal Office | Jefferson County Public Education Foundation Jaeger Education Center- Attn: Linda Johnson 502 Wood Road LOUISVILLE, KY 40222 |
| Registered Agent | G. ALEXANDER HAMILTON 2800 CITIZENS PLAZA LOUISVILLE, KY 40202 |

Current Officers

| | |
|-----------------------|-----------------------|
| Chairman | <u>Orson Oliver</u> |
| Vice President | <u>Sam Corbett</u> |
| Secretary | <u>JOE SEILER</u> |
| Treasurer | <u>JOE SEILER</u> |
| Director | <u>Audwin Helton</u> |
| Director | <u>Steve Langford</u> |
| Director | <u>JOAN REIHM</u> |
| Director | <u>MATT THORNTON</u> |

Incorporators and Initial Directors

| | |
|---------------------|--------------------------------|
| Director | <u>MARY HELEN BYCK</u> |
| Incorporator | <u>MALCOLM B. CHANCEY, JR.</u> |
| Director | <u>JOAN RIEHM</u> |
| Director | <u>I. W. HUGHES</u> |
| Director | <u>ORSON OLIVER</u> |
| Director | <u>WOODFORD R. PORTOR</u> |

This organization has no assumed names**Certificates Available**[Certificate of Existence](#)[Certificate of Registered Agent \(Domestic and Foreign\)](#)

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